

**Minutes
Hurst City Council
Work Session
Tuesday, December 10, 2019**

On the 10th day of December 2019, at 5:12 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
Larry Kitchens)	Mayor Pro Tem
David Booe		
Cathy Thompson)	
Bill McLendon)	
Cindy Shepard)	
Jon McKenzie)	
Clay Caruthers)	City Manager
Matthew Boyle)	Assistant City Attorney
Rita Frick)	City Secretary
Clayton Fulton)	Assistant City Manager
Malaika Marion Farmer)	Assistant City Manager
Kyle Gordon)	Executive Director of Community Services
Michelle Lazo)	Executive Director of Development
Greg Dickens)	Executive Director of Public Works
Public Information Officer)	Kara McKinney

With the following Councilmembers absent: none, constituting a quorum, at which time, the following business was transacted:

I. Call to Order – the meeting was called to order at 5:12 p.m.

Mayor Wilson moved the Executive Session to the first item of the Work Session.

EXECUTIVE SESSION in Compliance With the Provisions of the Texas Open Meetings Law, Authorized by Government Code, Section 551.071, Consultation with City Attorney to seek advice regarding Pending or Contemplated Litigation or Settlement Offers (City of Hurst v. Carl A. Robinson Properties, Ltd) and to reconvene in Open Session at the conclusion of the Executive Session.

Mayor Wilson recessed the work session to Executive Session at 5:12 p.m. in compliance with the provisions of the Texas Open Meetings Law, Authorized by Government Code, Section 551.071, Consultation with City Attorney to seek advice regarding Pending or Contemplated Litigation or Settlement Offers (City of Hurst v. Carl A. Robinson Properties, Ltd) and reconvened Open Session at 5:18 p.m.

II. Informational Items

- **Update and Discussion of 2020 Census** – Assistant City Manager Malaika Marion Farmer provided an educational video created with Hurst-Euless-Bedford ISD, HEB Chamber, Tarrant County and area cities to promote the 2020 Census. Ms. Farmer explained state funding is not available to promote the Complete Count Committee and entities are working to put together a committee. She reviewed the various timelines for the Census and avenues available to complete the Census.
- **Update and Discussion of Annual Citizen Survey** – Assistant City Manager Clayton Fulton briefed Council on the upcoming citizen survey noting many of the questions are similar to last year for continuity of data. He noted additional questions regarding event attendance will help determine interest in recent pop-up events.
- **Update and Discussion regarding Coalition for Appropriate Sales Tax Law Enactment (CASTLE)** – City Manager Clay Caruthers briefed Council on a request for the City to join the Coalition for Appropriate Sales Tax Law Enactment (CASTLE) explaining the basis of sales tax collection and pros and cons depending upon a city's situation. He indicated staff will perform additional analysis prior to moving forward. He stated the Senate Finance Committee has met and are already talking business property tax cuts.

Work Session items were discussed in the following order, IX, III, IV, V, VI, VII, VIII and X.

III. Discussion of Agenda Item(s) 3

Consider Resolution 1756 authorizing the city manager to accept the Drainage Easement Dedication on Tract BR of Lucas Estates Addition.

Executive Director of Public Works Greg Dickens briefed Council on the acceptance of the Drainage Easement dedication noting the easement is part of the design and construction of the Lucas Funeral Home expansion and improvements.

IV. Discussion of Agenda Item(s) 4

Consider authorizing the city manager to proceed with the Library Lighting Modernization Project.

City Manager Clay Caruthers briefed Council on the proposed library lighting projection noting this will complete the upgrade and provide more light and energy savings.

V. Discussion of Agenda Item(s) 5

Conduct a Public Hearing and consider Ordinance 2432, first reading, approving SUP-19-12, Rewind Smoke Shop, a Special Use Permit to open an e-cigarette/vape store on a portion of Lot B, Block 32, Valentine Oaks Addition, being 4.87 acres located at 621 Bedford Euless Road.

Executive Director of Planning and Development Michelle Lazo briefed Council regarding the Rewind Smoke Shop, a Special Use Permit to open an e-cigarette/vape store on a portion of Lot B, Block 32, Valentine Oaks Addition, being 4.87 acres located at 621 Bedford Euless Road, and reviewed the requirement for the Special Use Permit and noted the parcel address is 621 Bedford Euless Road and 637 is the suite number. She reviewed the proposed 2,200 square foot e-cigarette/smoke shop and showed pictures of vinyl window

signs that will not exceed 25% of each window area and interior pictures of shelving. Ms. Lazo stated the Planning and Zoning Commission denied the request and there are approximately 17 ecig/vape stores in the City. Ms Lazo also noted she received several emails of support for the project.

VI. Discussion of Agenda Item(s) 6

Consider approval of Resolution 1754 casting votes for candidates to the Tarrant Appraisal District (TAD) Board of Directors.

Mayor Wilson stated he served with Kathryn Wilmon on a Texas Municipal League Board and suggested all of the City's votes be cast for her. He stated this action would align with the County's vote.

VII. Discussion of Agenda Item(s) 7

Consider approval of Resolution 1755 continuing support and participation in the Community Powered Revitalization Program and agreeing to expenditures allowed under the Texas Local Government Code Chapter 380 for the promotion of economic development.

City Manager Caruthers stated this is the annual \$50,000 participation with 6Stones and that a representative of the Community Powered Revitalization Program will be at the meeting tonight to provide information and answer questions.

VIII. Discussion of Agenda Item(s) 8

Consider authorizing the city manager to enter into a Contract for print services with Digital Press (Stone Shield Investments, LLC).

Assistant City Manager Malaika Marion Farmer noted staff is looking for more efficient and customer service friendly options in operations and recognized Public Information Officer Kara McKinney who reviewed the proposed contract for print services noting six vendors submitted qualified bids, and Digital Press submitted the lowest qualified bid. She stated Digital Press has a reputation for quality customer service and staff estimates savings of approximately 20% for printing costs, and anticipates spending approximately \$50,000 to \$80,000 per year on print services. Ms. McKinney stated staff is also looking at additional cost savings and increased services including separating the recreation guide from the magazine.

IX. Discussion of Agenda Item(s) 9

Consider authorizing the city manager to enter into an Agreement with Greenplay, LLC, to produce a Cost Recovery and Resource Analysis.

City Manager Clay Caruthers briefed Council on the proposed agreement with Greenplay, LLC, to produce a cost recovery and resource analysis that will focus on cost, service and efficiencies and provide a wealth of information regarding current practices. He stated staff will come back to Council with any recommendations for fees based on the analysis. He also advised the analysis includes parks and recreation and will be a useful tool. In response to Council questions, Mr. Caruthers stated the citizen survey does have a broad based question regarding fees and value.

X. Discussion of Agenda Item(s) 10


Consider appointments to Boards, Commissions and Committees.

Mayor Wilson noted Leah Smith's appointment to the Parks and Recreation Board at the last meeting and the need to consider place designation on the board if Council wishes to move existing members, Jessica Martin to Place 3, Will Blackburn to Place 1 Alternate and Leah Smith to Place 2 Alternate.

Adjournment – The meeting adjourned at 6:13 p.m.

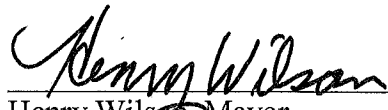
APPROVED this the 14th day of January 2020.

ATTEST:



Rita Frick, City Secretary

APPROVED:



Henry Wilson, Mayor